

NATIONAL OPINION SURVEY

MAIN STUDY

HOUSEHOLD SCREENER

ASSIGNMENT BOX

CONDUCT ONLY WITH A HOUSEHOLD MEMBER AGE 18 OR OLDER.

INTRODUCTION

Hello, I'm (YOUR NAME) from Westat, Inc., a research organization in Rockville, Maryland. Recently we sent you a letter explaining a survey we are conducting. (VERIFY ADDRESS) As you may recall from the letter, your household has been selected for a national survey about people's opinions. Before I can begin this survey, I have to determine who in your household I'll need to talk with. I'd like to begin by asking a few questions about persons age 18 or older who live here.

Initial:

Interviewer Name: _____

Date Screener Conducted: _____

Reassignment:

Interviewer Name: _____

Date Screener Conducted: _____

Conducted by: Westat, Inc.
1650 Research Blvd.
Rockville, MD 20850

S-1. Including yourself, how many people, age 18 or older, live in this household?

NUMBER

S-2. What is the (first) name of the person, or one of the persons, who owns or rents this home? (ENTER FIRST NAME ON LINE 01 BELOW.)

BOX 1. IF ONLY ONE PERSON LIVES IN HOUSEHOLD, GO TO S-5. OTHERWISE, CONTINUE.

S-3. And the other members of this household who are age 18 or older – what are their first names? Let's begin with everyone related to (PERSON 01)? (ENTER FIRST NAMES IN TABLE BELOW.)

S-4. Are there any other people age 18 or older living here who are not related to (PERSON 01)?

YES 1 (ENTER FIRST NAMES BELOW)
 NO 2

S-5. [I have listed (READ NAMES IN ORDER.)] Is there anyone else living here now who is age 18 or older, such as friends, relatives, or roomers? (IF YES, ENTER FIRST NAMES BELOW.)

YES 1
 NO 2

S-6. Is there anyone I have listed who does not speak English?

YES 1 (PROBE FOR NAME(S) AND DRAW A LINE THROUGH NAME(S) IN TABLE BELOW)
 NO 2

ENUMERATION TABLE

AFTER LISTING HOUSEHOLD, ASK S-7 THROUGH S-11 FOR EACH PERSON		S-7. Is (PERSON) one of the persons who owns or rents or pays toward the rent or mortgage of this home?		S-8. What is (PERSON)'s relationship to (PERSON 01)?	S-9. CODE SEX (ASK IF NOT OBVIOUS FROM S-8) Is (PERSON) male or female?		S-10. How old was (PERSON) on (his/her) last birthday?	S-11. HAND CARD A. Which of the groups on this card best describes (PERSON)'s racial background? (ENTER LETTER)	S-13. Family Number
		YES	NO		M	F			
PERSON #	FIRST NAME								
01		①	2		1	2		LETTER	_____
02		1	2		1	2		LETTER	_____
03		1	2		1	2		LETTER	_____
04		1	2		1	2		LETTER	_____
05		1	2		1	2		LETTER	_____
06		1	2		1	2		LETTER	_____

BOX 2. IF ONLY ONE PERSON IS LISTED IN ENUMERATION TABLE,
GO TO BOX 5.
OTHERWISE, CONTINUE.

S-12. ARE ALL OF THE PERSONS LISTED IN THE ENUMERATION TABLE RELATED TO PERSON 01?

YES 1 (BOX 4)
NO 3 (S-13)

S-13. IF ONLY ONE UNRELATED PERSON IN ENUMERATION TABLE, GO TO B. OTHERWISE, CONTINUE WITH A.

A. ASK: I have listed (NAMES OF PERSONS NOT RELATED TO PERSON 01) as persons who are not related to (NAME OF PERSON 01). How are these people related to each other?

BRACKET NAMES OF PERSONS RELATED TO EACH OTHER IN ENUMERATION TABLE.

B. ASSIGN A FAMILY NUMBER TO EACH PERSON IN THE ENUMERATION TABLE. ENTER THIS NUMBER IN LAST COLUMN OF TABLE. FAMILY 1 IS PERSON 01 AND RELATED HOUSEHOLD MEMBERS.

(A "FAMILY" IS AN INDIVIDUAL OR A GROUP OF INDIVIDUALS RELATED TO EACH OTHER BY BLOOD, MARRIAGE (INCLUDING INFORMAL MARRIAGE), OR ADOPTION.)

S-14. HOW MANY FAMILIES CONTAIN AT LEAST ONE PERSON WHO OWNS OR RENTS THE HOME? (S-7 CODED "YES.")

ONE..... 1 (BOX 4)
MORE THAN ONE _____ 2 (BOX 3)
NUMBER

BOX 3

SELECT ONE FAMILY FROM THIS HOUSEHOLD

USE THE SAMPLING TABLE BELOW TO SELECT ONE ELIGIBLE FAMILY. AN ELIGIBLE FAMILY MUST CONTAIN ONE OR MORE PERSONS WHO OWN OR RENT THE HOME. (S-7)

1780

	+-----+			
	Num. Families in			
	Household			
	+-----+			
	2	1	3	4
	+-----+			
Take Fam. #:	2	3	4	

BOX 4

STEP

1. HOW MANY ELIGIBLE PERSONS ARE IN THIS FAMILY? ["ELIGIBLE" MEANS THIS PERSON OWNS OR RENTS THE HOME (S-7 CODED "YES.")]

ONE..... 1 (BOX 5)
 MORE THAN ONE _____ 2 (STEP 2)
 NUMBER

STEP

2. ENTER NAMES OF ELIGIBLE PERSONS BELOW IN AGE ORDER, BEGINNING WITH THE OLDEST ON LINE #1.

<u>LINE #</u>	<u>FIRST NAME</u>
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____

STEP

3. USE SAMPLING TABLE BELOW TO SELECT ONE PERSON FOR THE INTERVIEW.

1780

		Number of Persons in Family				
		2	3	4	5	
Take	Person #:	1	3	4	1	

BOX 5

MAIN INTERVIEW RESPONDENT IS:

PERSON # FROM
 ENUMERATION
 TABLE

FIRST NAME

S-15. DOES THE ASSIGNMENT BOX REQUIRE THE MISSED DU PROCEDURE?

NO, THANK R AND CONTINUE WITH MAIN INTERVIEW OR MAKE ARRANGEMENTS TO RETURN

YES

IF MAIN INTERVIEW RESPONDENT AVAILABLE FOR INTERVIEW, COMPLETE MISSED DU PROCEDURE AND FORM AFTER MAIN INTERVIEW IS COMPLETED.

IF MAIN INTERVIEW RESPONDENT NOT AVAILABLE, COMPLETED MISSED DU PROCEDURE AND FORM NOW.

INTERVIEWER: FILL OUT S-16 THROUGH S-18 BELOW IMMEDIATELY AFTER YOU LEAVE THE HOUSEHOLD.

S-16. With whom did you conduct the screener?

PERSON # FROM PAGE 2 _____ | _____

S-17. This screener interview was conducted in:

ENGLISH 1
SPANISH 2

S-18. Code Type of Structure:

SINGLE-FAMILY DETACHED HOME 1
TOWNHOUSE, ROW HOUSE 2
ATTACHED APARTMENT OR
CONDOMINIUM 3
MOBILE HOME 4
DUPLEX 5
OTHER (SPECIFY) _____ 6

MISSED DU PROCEDURE

1. TO CONDUCT PROCEDURE, SAY: We want to be sure that every household in this area has been given a chance to participate in this important survey. At this address we listed _____ households (in your building/in this house). Are there any other living quarters in here that we may have missed?
2. ALSO, CHECK IN THE LOBBY AND AROUND THE OUTSIDE OF THIS (HOUSE/BUILDING) FOR ADDITIONAL UNITS OR ENTRANCES IN THIS STRUCTURE.
3. RECORD DISCOVERED D.U.'S ON FORM BELOW. IF NO ADDITIONAL D.U.'S, CHECK THE CIRCLE IN THE UPPER LEFT CORNER OF THE FORM.
4. IF 1 TO 4 MISSED D.U.'S ARE DISCOVERED, FILL OUT AN ASSIGNMENT BOX ON A BLANK SCREENER FOR EACH (INSTRUCTIONS FOR HOW TO DO THIS ARE IN THE INTERVIEWER MANUAL) AND CONDUCT SCREENER INTERVIEW. ADD THE DISCOVERED D.U.'S TO THE LISTING SHEET AND TO THE INTERVIEWER LOG AND WEEKLY STATUS REPORT. USE SAME VERSION OF MAIN INTERVIEW ASSIGNED TO THIS CASE.
5. IF 5 OR MORE D.U.'S ARE DISCOVERED, CALL SUPERVISOR FOR INSTRUCTIONS BEFORE YOU DO ANY ADDITIONAL SCREENER INTERVIEWS. ADD ALL OF THE DISCOVERED D.U.'S TO THE LISTING SHEET AND THE SELECTED SAMPLE D.U.'S TO THE INTERVIEWER LOG AND WEEKLY STATUS REPORT. THEN FILL OUT AN ASSIGNMENT BOX ON A BLANK SCREENER FOR EACH SELECTED SAMPLE D.U. AND CONDUCT SCREENER INTERVIEW.

MISSED DU FORM

CHECK (✓) IF NO MISSED D.U. AT SAMPLED STRUCTURE:

PSU # _____ SEG # _____

D.U. # ASSIGNED	ADDRESS OF DISCOVERED D.U.
Number discovered D.U.'s sequentially within segments beginning with D.U. number 501. Each number must be assigned only <u>once</u> within a segment.	TOTAL ADDITIONAL D.U.'S <input style="width: 100px; height: 20px;" type="text"/>

NON-INTERVIEW REPORT FORM

N-1. Type of NIR:

- Vacant or Not a Dwelling Unit 1 (N-2)
- Household Screener NIR 2 (N-4)
- Non-English Speaking Household..... 3 (N-4)
- Main Interview NIR..... 4 (N-6)

N-2. Why is the listed address not an occupied dwelling unit for our sample?

- Vacant 01 (N-13)
- Condemned/demolished..... 02
- Place of business..... 03
- Group quarters..... 04
- No such address/no such DU 05
- Vacation cabin 06
- Not usable as permanent residence 07
- Transient use (less than 1 month)..... 08
- Still under construction..... 09
- Improperly listed/out of segment 10
- Not a DU for other reason 11
- (SPECIFY) _____

N-3. Is there any additional information regarding this unit?

GO TO N-14

N-4. PLEASE COMPLETE THE ITEMS BELOW BASED ON INFORMATION OBTAINED FROM A HOUSEHOLD MEMBER, NEIGHBOR, OR YOUR JUDGMENT.

N-4a. FROM HH OR NEIGHBOR INFORMATION:

	AGE		
	18-44	45-64	65 +
No. of HH Members			

N-4b. FROM OBSERVATION AT HH: Race of HH:

- White, Not Hispanic 1
- White, Hispanic 2
- Black, Not Hispanic 3
- Black, Hispanic 4
- Other 5

N-4c. In your best judgment, would you consider this household to be:

- Upper Income 1
- Middle Income 2
- Low Income 3

N-5. Whom did you contact in the household?

- No one 1
 - Adult in HH..... 2
 - Relative of HH..... 3
 - Child under 18 years of age 4
 - Other (SPECIFY) 5
-

N-6. What was the problem in obtaining information?

- Eligible R not home after 4 calls..... 1 (N-11)
 - Unable to enter structure..... 2 (N-11)
 - Refusal 3 (N-7)
 - Breakoff..... 4 (N-7)
 - Unavailable during field period 5 (N-11)
 - Incapable for interview 6 (N-13)
 - Non-English speaking household..... 7 (N-13)
 - (SPECIFY LANGUAGE) _____
 - Other non-response (SPECIFY) _____ 8 (N-11)
-

N-7. What was the main reason you could not complete this (screener/main) interview? (RECORD ANY EXPLANATIONS "R" GAVE AND YOUR OWN IMPRESSIONS. THEN CODE THE REASON YOU BELIEVE IS THE MOST IMPORTANT.)

- Did not want to answer questions, did not believe in surveys..... 01
- Did not have time, didn't want to be bothered..... 02
- Afraid to let interviewer in, afraid to answer, told not to answer questions..... 03
- Objected to this particular survey..... 04
- Claimed this survey did not apply to HH 05
- Wanted to know identity of sponsor..... 06
- Other (SPECIFY) _____ 07
- _____
- Could not determine any reason..... 98

N-8. Did the refuser ask for the identity of the sponsor?

- Yes 1
- No..... 2

N-9. On what day of the week and at what time did the refusal occur?

_____ AM / PM
Day of Week Time of Day

N-10. CODE SEX AND APPROXIMATE AGE OF PERSON WHO REFUSED.

Sex

- Male..... 1
- Female 2

Approximate Age

- 18 - 25 1
- 26 - 39 2
- 40 - 55 3
- 56 - 70 4
- Over 70..... 5
- Don't know..... 8

N-11. Name and phone number of sampled household, if available:

NAME: _____

PHONE: (____) _____

N-12. What information could you find out as to the best time and/or circumstances at which the (screener/main) interview could be obtained?

N-13. Code the type of structure:

- Single-family detached home..... 1
- Townhouse, row house 2
- Attached apartment or condominium 3
- Mobile home 4
- Duplex..... 5
- Other (SPECIFY) 6

N-14. Date of NIR:

____ / ____ / ____
MONTH DAY YEAR

NAME OF SUPERVISOR WHO APPROVED NIR: _____

DATE: _____

SUPERVISOR ONLY: SUMMARIZE PROBLEMS ENCOUNTERED, ACTIONS TAKEN AND YOUR RECOMMENDATIONS FOR MAIN OFFICE FOLLOWUP.

NAME: _____

_____/_____/_____
MONTH DAY YEAR

MAIN OFFICE USE ONLY:

- Telephone call..... } (ENTER ON RECORD
- Letter..... } OF HH ACTION)
- Returned to field for additional followup.....
- Determined to be Final NIR.....

NAME: _____

DATE: _____